



**CRESTVIEW II  
COMMUNITY DEVELOPMENT  
DISTRICT**

**MIAMI-DADE COUNTY  
REGULAR BOARD MEETING  
APRIL 24 , 2024  
4:00 P.M.**

Special District Services, Inc.  
8785 SW 165<sup>th</sup> Avenue, Suite 200  
Miami, FL 33193

[www.crestview2cdd.org](http://www.crestview2cdd.org)  
786.303.3661 Telephone  
877.SDS.4922 Toll Free  
561.630.4923 Facsimile

**AGENDA**  
**CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT**

Miccosukee Golf and Country Club  
Pro Shop Complex Meeting Room  
6401 Kendale Lakes Drive  
Miami, Florida 33183

**REGULAR BOARD MEETING**

April 24, 2024  
4:00 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
  - 1. October 25, 2023 Regular Board Meeting.....Page 2
- G. Old Business
  - 1. Staff Report as Required
- H. New Business
  - 1. Consider Resolution No. 2024-01 – Adopting a Fiscal Year 2024/2025 Proposed Budget.....Page 5
  - 2. Consider Resolution No. 2024-02 – Adopting an Electronic Signature Policy.....Page 12
  - 3. Discussion Regarding Required Ethics Training.....Page 15
- I. Administrative & Operational Matters
  - 1. Discussion Regarding General Election Qualifying Period (Seat #2 & #5): **Noon, Monday, June 10, 2024 through Noon, Friday, June 14, 2024**
- J. Board Member & Staff Closing Comments
- K. Adjourn

MIAMI-DADE

STATE OF FLORIDA  
COUNTY OF MIAMI-DADE:

Before the undersigned authority personally appeared GUILLERMO GARCIA, who on oath says that he or she is the DIRECTOR OF OPERATIONS, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, of Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT -  
FISCAL YEAR 2023/2024 REGULAR MEETING SCHEDULE

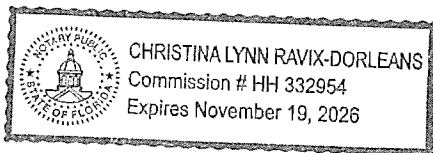
in the XXXX Court,  
was published in a newspaper by print in the issues of Miami Daily Business Review f/k/a Miami Review on

10/13/2023

Affiant further says that the newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Sworn to and subscribed before me this  
13 day of OCTOBER, A.D. 2023

(SEAL)  
GUILLERMO GARCIA personally known to me



**CRESTVIEW II COMMUNITY  
DEVELOPMENT DISTRICT  
FISCAL YEAR 2023/2024  
REGULAR MEETING SCHEDULE**

**NOTICE IS HEREBY GIVEN** that the Board of Supervisors (the "Board") of the Crestview II Community Development District (the "District") will hold Regular Meetings in the Pro Shop Complex Meeting Room located at the Micoosukes Golf and Country Club, 6401 Kandale Lakes Drive, Miami, Florida 33183 at 4:00 p.m. on the following dates:

- October 25, 2023
- November 22, 2023
- March 27, 2024
- April 24, 2024
- May 22, 2024
- June 26, 2024
- September 25, 2024

The purpose of the meetings is for the Board to consider any District business which may lawfully and properly come before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at (786) 347-2711 and/or toll free at 1-877-737-4922, prior to the date of the particular meeting.

From time to time one or two Board members may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (786) 347-2711 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be canceled from time to time with no advertised notice.

**CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT**

[www.crestview2cdd.org](http://www.crestview2cdd.org)

10/13

23-64/000688539M

**CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT  
REGULAR BOARD MEETING  
OCTOBER 25, 2023**

**A. CALL TO ORDER**

District Manager Armando Silva called the October 25, 2023, Regular Board Meeting of the Crestview II Community Development District (the “District”) to order at 4:03 p.m. in the Pro Shop Complex Meeting Room of the Miccosukee Golf and Country Club located at 6401 Kendale Lakes Drive, Miami, Florida 33183.

**B. PROOF OF PUBLICATION**

Proof of publication was presented which showed that notice of the Regular Board Meeting had been published in the *Miami Daily Business Review* on October 13, 2023, as part of the District’s Fiscal Year 2023/2024 Regular Meeting Schedule, as legally required.

**C. ESTABLISH A QUORUM**

It was determined that the attendance of the Vice Chairperson Julissa Hernandez and Supervisors Miguel Rivero and Diane Vento constituted a quorum and it was in order to proceed with the meeting.

Staff members in attendance were District Manager Armando Silva of Special District Services, Inc.; and General Counsel Gregory George of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

**D. ADDITIONS OR DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

There were no comments from the public for items not on the agenda.

**F. APPROVAL OF MINUTES**

**1. June 28, 2023, Regular Board Meeting & Public Hearing**

Mr. Silva presented the minutes of the June 28, 2023, Regular Board Meeting and Public Hearing and asked if there were any changes. There being no changes, a **motion** was made by Ms. Vento, seconded by Ms. Hernandez and unanimously passed approving the minutes of the June 28, 2023, Regular Board Meeting and Public Hearing, as presented.

**G. OLD BUSINESS**

**1. Staff Report, as Required**

There was no Staff Report at this time.

**H. NEW BUSINESS**

**1. Consider Resolution No. 2023-06 – Adopting a Fiscal Year 2022/2023 Amended Budget**

Mr. Silva presented Resolution No. 2023-06, entitled:

**RESOLUTION NO. 2023-06**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2022/2023 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Silva read the title of the resolution into the record and explained the purpose of the document. He went on to state that there was a positive Operating Fund Balance at the end of Fiscal Year 2022/2023 and noted that the District designated a carryover of this Fund Balance to balance the Fiscal Year 2022/2023 budget. A discussion ensued after which:

A **motion** was made by Ms. Hernandez, seconded by Ms. Vento and unanimously passed approving and adopting Resolution No. 2023-06, *as presented*, thereby approving the Amended Final 2022/2023 Fiscal Year Budget.

**2. Discussion Regarding Lake Maintenance**

Mr. Silva stated that Allstate Resource Management would be adding blue dye to the lake in addition to an extra application of algaecide. The hope is that this is enough to assist with the recovery of the lakes ecosystem and eliminate the excess aquatic plants.

**3. Discussion Regarding Engineering Agreement – Alvarez Engineers**

Mr. George presented the Agreement between the District and Alvarez Engineers, Inc. and explained its purpose. A discussion ensued after which;

A **motion** was made by Ms. Hernandez, seconded by Ms. Vento and unanimously passed approving the District Engineer Agreement with Alvarez Engineers, Inc.; and authorizing District officials to execute the contract/agreement for engineering services.

**I. ADMINISTRATIVE & OPERATIONAL MATTER**

There were no administrative or operational matters to discuss at this time.

**J. BOARD MEMBER & STAFF CLOSING COMMENTS**

Everyone exchanged best wishes for the holiday season.

**K. ADJOURNMENT**

There being no further business to come before the Board, a **motion** was made by Ms. Hernandez, seconded by Ms. Vento and unanimously passed adjourning the Regular Board Meeting at 4:24 p.m.

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Secretary/Assistant Secretary

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Chairperson/Vice-Chairperson

**RESOLUTION NO. 2024-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET AND NON-AD VALOREM SPECIAL ASSESSMENTS FOR FISCAL YEAR 2024/2025; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of Supervisors (“Board”) of the Crestview II Community Development District (“District”) is required by Section 190.008(2)(a), *Florida Statutes*, to approve a Proposed Budget for each fiscal year; and,

**WHEREAS**, the Proposed Budget including the Assessments for Fiscal Year 2024/2025 has been prepared and considered by the Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT, THAT:**

**Section 1.** The Proposed Budget including the Assessments for Fiscal Year 2024/2025 attached hereto as Exhibit “A” is approved and adopted.

**Section 2.** A Public Hearing is hereby scheduled for June 26, 2024 at 4:00 p.m. in the Pro Shop Complex Meeting Room at the Miccosukee Golf and Country Club located at 6401 Kendale Lakes Drive, Miami, Florida 33183, for the purpose of receiving public comments on the Proposed Fiscal Year 2024/2025 Budget.

**PASSED, ADOPTED and EFFECTIVE** this 24<sup>th</sup> day of April, 2024.

**ATTEST:**

**CRESTVIEW II  
COMMUNITY DEVELOPMENT DISTRICT**

By: \_\_\_\_\_  
Secretary/Assistant Secretary

By: \_\_\_\_\_  
Chairperson/Vice-Chairperson

Crestview II  
Community Development District

**Proposed Budget For  
Fiscal Year 2024/2025  
October 1, 2024 - September 30, 2025**



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**PROPOSED BUDGET**  
**CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT**  
**FISCAL YEAR 2024/2025**  
**OCTOBER 1, 2024 - SEPTEMBER 30, 2025**

	FISCAL YEAR 2024/2025 BUDGET
<b>REVENUES</b>	
Administrative Assessments	69,472
Maintenance Assessments	39,840
Debt Assessments	97,659
Interest Income	360
<b>TOTAL REVENUES</b>	<b>\$ 207,331</b>
<b>EXPENDITURES</b>	
<b>MAINTENANCE EXPENDITURES</b>	
Aquatic Maintenance	5,500
General Community Maintenance	500
Lawn Maintenance	15,000
Fountain Maintenance & Upkeep	4,400
Electric/FPL - Fountains	10,000
Engineering/Inspections	1,250
Lake Bank - Erosion Control	300
Maintenance/Contingency	500
<b>TOTAL MAINTENANCE EXPENDITURES</b>	<b>\$ 37,450</b>
<b>ADMINISTRATIVE EXPENDITURES</b>	
Supervisor Fees	1,875
Payroll Taxes (Employer)	145
Management	31,644
Secretarial & Field Operations	5,400
Legal	9,250
Assessment Roll	6,000
Audit Fees	4,000
Insurance	7,880
Legal Advertisements	2,000
Miscellaneous	950
Postage	250
Office Supplies	325
Dues & Subscriptions	175
Trustee Fee	3,500
Continuing Disclosure Fee	350
Website Management	2,000
<b>TOTAL ADMINISTRATIVE EXPENDITURES</b>	<b>\$ 75,744</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 113,194</b>
<b>REVENUES LESS EXPENDITURES</b>	<b>\$ 94,137</b>
Bond Payments	(91,800)
<b>BALANCE</b>	<b>\$ 2,337</b>
County Appraiser & Tax Collector Fee	(4,139)
Discounts For Early Payments	(8,278)
<b>EXCESS/ (SHORTFALL)</b>	<b>\$ (10,080)</b>
Carryover From Prior Year	10,080
<b>NET EXCESS/ (SHORTFALL)</b>	<b>\$ -</b>

**DETAILED PROPOSED BUDGET**  
**CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT**  
**FISCAL YEAR 2024/2025**  
**OCTOBER 1, 2024 - SEPTEMBER 30, 2025**

	FISCAL YEAR 2022/2023 ACTUAL	FISCAL YEAR 2023/2024 BUDGET	FISCAL YEAR 2024/2025 BUDGET	COMMENTS
<b>REVENUES</b>				
Administrative Assessments	74,654	75,539	69,472	Expenditures Less Interest & Carryover/.94
Maintenance Assessments	35,149	33,777	39,840	Expenditures/.94
Debt Assessments	97,660	97,659	97,659	Bond Payments/.94
Interest Income	3,435	120	360	Interest Projected At \$30 Per Month
<b>TOTAL REVENUES</b>	<b>\$ 210,898</b>	<b>\$ 207,095</b>	<b>\$ 207,331</b>	
<b>EXPENDITURES</b>				
<b>MAINTENANCE EXPENDITURES</b>				
Aquatic Maintenance	5,497	3,500	5,500	\$2,000 Increase From 2023/2024 Budget
General Community Maintenance	0	500	500	No Change From 2023/2024 Budget
Lawn Maintenance	14,164	14,000	15,000	\$1,000 Increase From 2023/2024 Budget
Fountain Maintenance & Upkeep	1,243	5,400	4,400	\$1,000 Decrease From 2023/2024 Budget
Electric/FPL - Fountains	7,447	6,300	10,000	23/24 Expenditure Through March 2024 Is \$5,016
Engineering/Inspections	1,060	1,250	1,250	No Change From 2023/2024 Budget
Lake Bank - Erosion Control	0	300	300	No Change From 2023/2024 Budget
Maintenance/Contingency	950	500	500	Maintenance/Contingency
<b>TOTAL MAINTENANCE EXPENDITURES</b>	<b>\$ 30,361</b>	<b>\$ 31,750</b>	<b>\$ 37,450</b>	
<b>ADMINISTRATIVE EXPENDITURES</b>				
Supervisor Fees	825	1,875	1,875	Supervisor Fees
Payroll Taxes (Employer)	63	145	145	Supervisor Fees * 7.65%
Management	29,844	30,732	31,644	CPI Adjustment (Capped At 3%)
Secretarial & Field Operations	5,400	5,400	5,400	No Change From 2023/2024 Budget
Legal	7,009	9,250	9,250	No Change From 2023/2024 Budget
Assessment Roll	6,000	6,000	6,000	As Per Contract
Audit Fees	3,800	3,900	4,000	\$100 Increase From 2023/2024 Budget
Insurance	6,924	7,300	7,880	Fiscal Year 2023/2024 Expenditure Was \$7,100
Legal Advertisements	455	750	2,000	Costs Will Increase Due To Closing Of The Miami Business Review
Miscellaneous	615	1,000	950	\$50 Decrease From 2023/2024 Budget
Postage	278	250	250	No Change From 2023/2024 Budget
Office Supplies	210	350	325	\$25 Decrease From 2023/2024 Budget
Dues & Subscriptions	175	175	175	No Change From 2023/2024 Budget
Trustee Fee	3,500	3,500	3,500	No Change From 2023/2024 Budget
Continuing Disclosure Fee	350	350	350	No Change From 2023/2024 Budget
Website Management	2,000	2,000	2,000	No Change From 2023/2024 Budget
<b>TOTAL ADMINISTRATIVE EXPENDITURES</b>	<b>\$ 67,448</b>	<b>\$ 72,977</b>	<b>\$ 75,744</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$ 97,809</b>	<b>\$ 104,727</b>	<b>\$ 113,194</b>	
<b>REVENUES LESS EXPENDITURES</b>	<b>\$ 113,089</b>	<b>\$ 102,368</b>	<b>\$ 94,137</b>	
Bond Payments	(93,175)	(91,800)	(91,800)	2025 Principal & Interest Payments
<b>BALANCE</b>	<b>\$ 19,914</b>	<b>\$ 10,568</b>	<b>\$ 2,337</b>	
County Appraiser & Tax Collector Fee	(1,998)	(4,139)	(4,139)	Two Percent Of Total Assessment Roll
Discounts For Early Payments	(7,512)	(8,279)	(8,278)	Four Percent Of Total Assessment Roll
<b>EXCESS/ (SHORTFALL)</b>	<b>\$ 10,404</b>	<b>\$ (1,850)</b>	<b>\$ (10,080)</b>	
Carryover From Prior Year	0	1,850	10,080	Carryover From Prior Year
<b>NET EXCESS/ (SHORTFALL)</b>	<b>\$ 10,404</b>	<b>\$ -</b>	<b>\$ -</b>	

# DETAILED PROPOSED DEBT SERVICE FUND BUDGET

CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2024/2025

OCTOBER 1, 2024 - SEPTEMBER 30, 2025

	FISCAL YEAR 2022/2023  ACTUAL	FISCAL YEAR 2023/2024  BUDGET	FISCAL YEAR 2024/2025  BUDGET	COMMENTS
<b>REVENUES</b>				
Interest Income	2,542	100	400	Projected Interest For 2024/2025
NAV Tax Collection	93,175	91,800	91,800	Maximum Debt Service Collection
<b>Total Revenues</b>	<b>\$ 95,717</b>	<b>\$ 91,900</b>	<b>\$ 92,200</b>	
<b>EXPENDITURES</b>				
Principal Payments	50,000	54,000	53,000	Principal Payments Due In 2025
Interest Payments	37,965	36,040	34,703	Interest Payments Due In 2025
Bond Redemption	0	1,860	4,497	Estimated Excess Debt Collections
<b>Total Expenditures</b>	<b>\$ 87,965</b>	<b>\$ 91,900</b>	<b>\$ 92,200</b>	
<b>Excess/ (Shortfall)</b>	<b>\$ 7,752</b>	<b>\$ -</b>	<b>\$ -</b>	

Series 2020 Bond Refunding Information

Original Par Amount =	\$1,105,000	Annual Principal Payments Due =	May 1st
Interest Rate =	2.5% - 4%	Annual Interest Payments Due =	May 1st & November 1st
Issue Date =	October 2020		
Maturity Date =	May 2037		
 Par Amount As Of 1/1/24 =	 \$958,000		

# Crestview II Community Development District Assessment Comparison

	Fiscal Year 2021/2022 Assessment*	Fiscal Year 2022/2023 Assessment*	Fiscal Year 2023/2024 Assessment*	Fiscal Year 2024/2025 Projected Assessment*
Administrative	\$ 618.26	\$ 618.17	\$ 629.50	<b>\$ 578.94</b>
Maintenance	\$ 292.91	\$ 292.91	\$ 281.48	<b>\$ 332.01</b>
<u>Debt</u>	<u>\$ 813.83</u>	<u>\$ 813.83</u>	<u>\$ 813.83</u>	<u><b>\$ 813.83</b></u>
Total	\$ 1,725.00	\$ 1,724.91	\$ 1,724.81	<b>\$ 1,724.78</b>

\* Assessments Include the Following :

- 4% Discount for Early Payments
- 1% County Tax Collector Fee
- 1% County Property Appraiser Fee

Community Information:

Total Units 120

**RESOLUTION 2024-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT ESTABLISHING AN ELECTRONIC SIGNATURE POLICY, PROVIDING DISTRICT MANAGER WITH AUTHORITY AND RESPONSIBILITY FOR APPROVAL OF ELECTRONIC SIGNATURES AND IMPLEMENTATION OF CONTROL PROCESSES AND PROCEDURES TO ENSURE COMPLIANCE, INTEGRITY, AND SECURITY, IN ACCORDANCE WITH CHAPTER 688, FLORIDA STATUTES; AND PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE.**

**WHEREAS**, the Crestview II Community Development District (the “District”), is a local unit of special-purpose government organized and existing in accordance with the Uniform Community Development District Act of 1980, Chapter 190, Florida Statutes, as amended (the “Act”), created by Ordinance No. 05-94 of the Board of County Commissioners of Miami Dade County, Florida (the “County”), effective on May 27, 2005; and

**WHEREAS**, the Board of Supervisors of the District regularly directs the District Manager of the District to execute and accept certain documents on behalf of the District and it is customary for certain documents to be transmitted via electronic means endorsed with electronic signatures; and

**WHEREAS**, consistent with Chapter 688, Florida Statutes, the District is responsible for adopting and implementing control processes and procedures to ensure adequate integrity, security, confidentiality, and auditability of business transactions conducted using electronic commerce; and

**WHEREAS**, the District Board of Supervisors finds that it is in the best interest of the District to enact a policy pertaining to the use and receipt of electronic signatures.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT, AS FOLLOWS:**

**Section 1.** The foregoing recitals are hereby incorporated as findings of fact of the District Board of Supervisors.

**Section 2.** The Board of Supervisors of the Crestview II Community Development District hereby establishes and adopts the “Electronic Signature Policy,” as follows:

## **ELECTRONIC SIGNATURE POLICY**

**PURPOSE:** The purpose of this policy is to establish and identify the criteria and requirements for the use and validation of electronic signatures on documents on behalf of and for District business in accordance with Chapter 688, Florida Statutes, “Electronic Signature Act”.

### **DEFINITIONS:**

*Electronic* means technology having electrical, digital, magnetic, wireless, optical, electromagnetic or similar capabilities.

*Electronic record* means a record created, generated, sent, communicated, received, or stored by electronic means.

*Electronic signature* means any letters, characters, or symbols, manifested by electronic or similar means, or logically associated with a record and that is executed or adopted with the intent to sign the record.

*Electronic transaction* means a transaction that is conducted or performed, in whole or in part, by electronic means or electronic records.

*Record* means information that is inscribed on a tangible medium or that is stored in an electronic or other medium and that is retrievable in perceivable form.

**POLICY:** This policy applies to any Electronic transaction that is a replacement for or complement to handwritten signatures on any record of or for the District, including, but not limited to, contracts, agreements, official minutes, bids, proposals and resolutions. Any Electronic record or Electronic signature may not be denied legal effect or enforceability solely because the record or signature is in electronic form. This policy does not limit the District’s right or option to require original signatures or Records in a non-electronic format as the District deems necessary or as required by applicable policies, laws or regulations.

**PROCEDURE:** When a document containing an Electronic signature is signed, transmitted and received the following requirements must be met:

1. The Electronic signature must establish sender/user authenticity. The electronic signing of a document by an individual must be accompanied by documentation that shows that the signer is the individual signing the document and the individual that has the authority to bind the entity entering into an agreement or contract with the District.

2. If a document has been modified or changed, the prior Electronic signature is invalid and said document requires another Electronic signature or shall be signed by hand. This is to prevent any issue that a document has been changed after it is signed.

3. The District Manager, or his or her designee, has the authority and responsibility for approval of any Electronic signature method utilized and shall be responsible for the

implementation of control processes and procedures to ensure adequate integrity, security, confidentiality, and auditability of District business transactions conducted using electronic methods.

4. The Electronic signature shall include the entire name of the individual and shall be located on or near the signature block on the document being electronically signed.

5. The date of the Electronic signature must be captured, stored, and available for retrieval for the required retention period of the document executed.

6. The Electronic record must be transmitted to all parties in a format acceptable to the District Manager, or his or her designee.

**Section 3.** The District Manager is hereby directed to take all actions necessary and consistent with the intent of this Resolution.

**Section 4.** All resolutions or parts of resolutions in conflict herewith are repealed to the extent of such conflict.

**Section 5.** If any clause, section or other part or application of this Resolution is held by a court of competent jurisdiction to be unconstitutional, illegal or invalid, in part or as applied, it shall not affect the validity of the remaining portions or applications of this Resolution.

**Section 6.** The Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED** at a meeting of the District Board of Supervisors, this 24<sup>th</sup> day of April, 2024.

**CRESTVIEW II COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chair / Vice Chair



## **Ethics Training**

Beginning in 2024, District Supervisors are required to complete four (4) hours of ethics training annually. Below are links to two training sessions that will, upon completion, satisfy the training requirement. *Beginning with the 2024 Form 1, District Supervisors will be required to confirm that they have completed the training each year.*

- **State Ethics Laws for Constitutional Officers & Elected Municipal Officers**
  - <https://www.youtube.com/watch?v=U8JktIMKzyl>
- **Public Meetings and Public Records Law**
  - <https://www.myfloridalegal.com/sites/default/files/Full%2520audio%25202018%5B2%5D.mp3>

Both links can be found on SDS' website, at [www.sdsinc.org/links](http://www.sdsinc.org/links).

The Florida Association of Special Districts (FASD) also offers a training option through Florida State University's Florida Institute of Government. If your special district is a member of FASD, the cost for this special district-specific ethics training is \$49.00 for each district official.

If your special district is NOT a member of FASD, the cost for this special district-specific ethics training is \$79.00 for each district official.

Information on the FASD course can be found at <https://www.fasd.com/ethics-for-special-districts>.