



**CRESTVIEW II  
COMMUNITY DEVELOPMENT  
DISTRICT**

**MIAMI-DADE COUNTY  
LANDOWNERS' MEETING &  
REGULAR BOARD MEETING  
NOVEMBER 28, 2017  
4:00 P.M.**

Special District Services, Inc.  
6625 Miami Lakes Drive, Suite 374  
Miami Lakes, FL 33014

[www.crestview2cdd.org](http://www.crestview2cdd.org)  
305.777.0761 Telephone  
877.SDS.4922 Toll Free  
561.630.4923 Facsimile

**AGENDA**  
**CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT**

Miccosukee Golf and Country Club  
Pro Shop Complex Meeting Room  
6401 Kendale Lakes Drive  
Miami, Florida 33183

**LANDOWNERS' MEETING**

November 28, 2018

4:00 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Consider Adoption of Election Procedures.....Page 2
- E. Election of Chairperson for Landowners' Meeting
- F. Election of Secretary for Landowners' Meeting
- G. Approval of Minutes
  - 1. November 30, 2016 Landowners' Meeting Minutes.....Page 5
- H. Election of Supervisors
  - 1. Determine Number of Voting Units Represented or Assigned by Proxy.....Page 8
  - 2. Nomination of Candidates
  - 3. Casting of Ballots.....Page 9
  - 4. Ballot Tabulations
- I. Certification of the Election Results
- J. Landowners' Comments
- K. Adjourn

# MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and  
Legal Holidays  
Miami, Miami-Dade County, Florida

STATE OF FLORIDA  
COUNTY OF MIAMI-DADE:

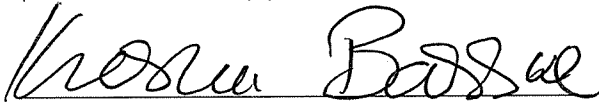
Before the undersigned authority personally appeared KESHA BASSUE, who on oath says that he or she is the LEGAL CLERK, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

NOTICE OF LANDOWNERS' MEETING & REGULAR BOARD MEETING - CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT - NOV. 28, 2018

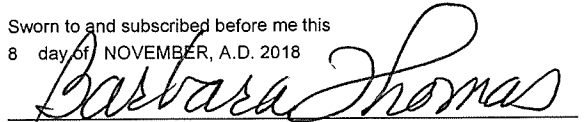
in the XXXX Court,  
was published in said newspaper in the issues of

11/01/2018 11/08/2018

Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami, in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

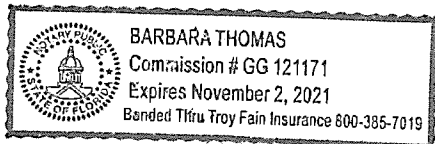


Sworn to and subscribed before me this  
8 day of NOVEMBER, A.D. 2018



(SEAL)

KESHA BASSUE personally known to me



## CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT NOTICE OF LANDOWNERS' MEETING & REGULAR BOARD MEETING

NOTICE IS HEREBY GIVEN that the Crestview II Community Development District (the "District") will hold a Landowners' Meeting and Regular Board Meeting at 4:00 p.m., or as soon thereafter as can be heard, on November 28, 2018, in the Pro Shop Complex Meeting Room of the Miccosukee Golf and Country Club located at 6401 Kendall Lakes Drive, Miami, Florida 33183.

The primary purpose of the Landowners' Meeting is to elect three (3) Supervisors to the District Board of Supervisors (the "Board"). The purpose of the Regular Board Meeting is to consider any business that may lawfully and properly come before the Board. Copies of the Agendas for these meetings may be obtained from the District's website or by contacting the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922.

The meetings are open to the public and are conducted in accordance with the provisions of Florida law for community development districts. The meetings may be continued as found necessary to a date, time and place specified on the record. Also, there may be occasions when Staff and/or Supervisors may participate by speaker telephone.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at these meetings should contact the District Manager at 305-777-0761 and/or 1-877-737-4922 at least seven (7) days prior to the date of these particular meetings.

Meetings may be cancelled from time to time without advertised notice.

CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT

[www.crestview2ccd.org](http://www.crestview2ccd.org)  
11/1-8

18-720000357216M



## SPECIAL DISTRICT (CDD) ELECTION PROCEDURES

### 1. Landowners' Meeting

In accordance with the provisions of Chapter 190, Florida Statutes, it is required that an initial meeting of the Landowners of the District be held within ninety (90) days following the effective date of the rule or ordinance establishing the District and thereafter every two (2) years during the month of November for the purpose of electing Supervisors. The second election by Landowners shall be held on the first Tuesday in November; thereafter, there shall be an election of supervisors every two (2) years in November on a date established by the Board of Supervisors. The assembled Landowners shall organize by electing a Chairperson, who shall preside over the meeting; and a Secretary shall also be elected for recording purposes.

### 2. Establishment of Quorum

Any Landowner(s) present or voting by proxy shall constitute a quorum at the meeting of the Landowners.

### 3. Nomination of Candidates

At the meeting, the Chairperson shall call for nominations from the floor for Candidates for the Board of Supervisors. When there are no further nominations, the Chairperson shall close the floor for nominations. The names of each Candidate and the spelling of their names shall be announced. Nominees need not be present to be nominated.

### 4. Voting

Each Landowner shall be entitled to cast one (1) vote for each acre (or lot parcel), or any fraction thereof, of land owned by him or her in the District, for each open position on the Board. (For example, if there are three (3) positions open, an owner of one (1) acre or less (or one lot parcel) may cast one (1) vote for each of the three (3) positions. An owner of two (2) acres (or two lot parcels) may cast two (2) votes for each of the three (3) positions. Each Landowner shall be entitled to vote either in person or by a representative present with a lawful written proxy.

### 5. Registration for Casting Ballots

The registration process for the casting of ballots by Landowners or their representatives holding their proxies shall be as follows:

a) At the Landowners' Meeting and prior to the commencement of the first casting of ballots for a Board of Supervisor position, each Landowner, or their representative if proxies are being sub-mitted in lieu thereof, shall be directed to register their attendance and the total number of votes by acreage (or lot parcels) to which each claims to be entitled, with the elected Secretary of the meeting or the District's Manager.

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#### Corporate Office

The Oaks Center  
2501A Burns Rd  
Palm Beach Gardens, FL 33410  
Direct: 561.630.4922

#### Contact Information

Toll Free: 877.737.4922  
Fax: 561.630.4923  
Web: [www.sdsinc.org](http://www.sdsinc.org)

#### Miami Branch

Crexent Business Center  
6625 Miami Lakes Drive, Ste. 374  
Miami Lakes, FL 33094  
Direct: 305.779.0761

- 
- b) At such registration, each Landowner, or their representative with a lawful proxy, shall be provided a numbered ballot for the Board of Supervisor position(s) open for election. A District representative will mark on the ballot the number of votes that such Landowner, or their representative, is registered to cast for each Board of Supervisor position open for election.
  - c) All Landowner proxies shall be collected at the time of registration and retained with the Official Records of the District for subsequent certification or verification, if required.

## 6. Casting of Ballots

Registration and the issuance of ballots shall cease once the Chairperson calls for the commencement of the casting of ballots for the election of a Board Supervisor(s) and thereafter no additional ballots shall be issued.

The Chairperson will declare that the Landowners, or their representatives, be requested to cast their ballots for the Board Supervisor(s). Once the ballots have been cast, the Chairperson will call for a collection of the ballots.

## 7. Counting of Ballots

Following the collection of ballots, the Secretary or District Manager shall be responsible for the tabulation of ballots in order to determine the total number of votes cast for each candidate that is seeking election.

At the second and subsequent landowner elections\*, the two (2) candidates receiving the highest number of votes will be declared by the Chairperson as elected to the Board of Supervisors for four-year terms. The candidate receiving the next highest number of votes will fill the remaining open position on the Board of Supervisors for a two-year term, as declared by the Chairperson.

\*At the final landowner election (*after the 6<sup>th</sup> or 10<sup>th</sup> year*), the candidate receiving the highest number of votes will be elected to the Board of Supervisors for a four-year term (two {2} supervisors are elected by General Election).

## 8. Contesting of Election Results

Following the election and announcement of the votes, the Chairperson shall ask the Landowners present, or those representatives holding proxies for Landowners, whether they wish to contest the election results. If no contests are received, said election results shall thereupon be certified.

If there is a contest, the contest must be addressed to the Chairperson and thereupon the individual casting a ballot that is being contested will be required to provide proof of ownership of the acreage (or lot parcels) for which they voted at the election within five (5) business days of the Landowners' Meeting. The proof of ownership shall be submitted to the District Manager who will thereupon consult with the District's General Counsel and together they will review the material provided and will determine the legality of the contested ballot(s). Once the contests are resolved, the Chairperson shall reconvene the Landowners' Meeting and thereupon certify the election results.

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9. Recessing of the Landowners' Meeting

In the event there is a contest of a ballot or of the election, the Landowners' Meeting shall be recessed to a future time, date and location, at which time the election findings on the contest shall be reported in accordance with the procedure above and the newly elected Supervisor(s) shall thereupon take their Oath of Office.

10. Miscellaneous Provisions

- a) Each Landowner shall only be entitled to vote in person or by means of a representative attending in person and holding a lawful written proxy in order to cast said Landowner's votes.
- b) Proxies will not require that proof of acreage ownership be attached. Rather, proof of ownership must be provided timely by the holder of the proxy, if the proxy is contested in accordance with the procedure above.

\*\*\*\*\*

CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT  
LANDOWNERS' MEETING  
NOVEMBER 30, 2016

**A. CALL TO ORDER**

District Manager Neil Kalin called the November 30, 2016, Landowners' Meeting of the Crestview II Community Development District to order at 4:10 p.m. at the Miccosukee Golf and Country Club in the Pro Shop Complex Meeting Room located at 6401 Kendale Lakes Drive, Miami, Florida 33183.

**B. PROOF OF PUBLICATION**

Mr. Kalin presented proof of publication that notice of the Landowners' Meeting had been published in the *Miami Daily Business Review* on November 4, 2016, and November 11, 2016, as legally required.

**C. ESTABLISH QUORUM**

Mr. Kalin stated that the attendance of Diane Vento, Erica Olson and Miguel Rivero, legal owners of single family residential dwelling units in the Crestview II Community Development District, were present, and therefore, constituted a quorum and it was in order to proceed with the meeting.

Also in attendance were: District Managers Neil Kalin and Armando Silva of Special District Services, Inc. and General Counsel Michael Pawelczyk of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Note: Julissa R. Hernandez, legal owner of a single family residential dwelling unit in the Crestview II Community Development District, joined the Landowners' Meeting at approximately 4:14 p.m.

**D. CONSIDER ADOPTION OF ELECTION PROCEDURES**

Mr. Kalin presented the Election Procedures and asked the landowners to review and approve them. Ms. Vento reviewed the Election Procedures and stated that the procedures were acceptable and approved same, as presented.

**E. ELECTION OF CHAIR FOR LANDOWNERS' MEETING**

Ms. Olson elected Neil Kalin to serve as Chairperson for this Landowners' Meeting. Mr. Kalin accepted the responsibility of acting as Chairperson for this meeting.

**F. ELECTION OF SECRETARY FOR LANDOWNERS' MEETING**

Ms. Vento elected Mr. Kalin to serve as Secretary for this Landowners' Meeting. Mr. Kalin accepted the responsibility of acting as Secretary for the purpose of recording the events of the Landowners' Meeting.

CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT  
LANDOWNERS' MEETING  
NOVEMBER 30, 2016

**G. APPROVAL OF MINUTES**

**1. November 19, 2014, Landowners' Meeting**

Mr. Kalin asked if there were any corrections or additions to the November 19, 2014, Landowners' Meeting minutes. There being no comments or changes to the November 19, 2014, Landowners' Meeting Minutes, a **motion** was made by Ms. Olson, seconded by Ms. Vento and unanimously passed to approve the Landowners' Meeting Minutes of November 19, 2014, as presented.

**H. ELECTION OF SUPERVISORS**

**1. Determine Number of Voting Units Represented or Assigned by Proxy**

Mr. Kalin stated that there were a total of **4 Voting Units**, which were being represented by the landowners of the Crestview II Community Development District.

**2. Nomination of Candidates**

Mr. Kalin stated that the terms of office for *Julissa R. Hernandez*, *Miguel Rivero*, and a vacant seat (Seat #1) were expiring and it would be in order to nominate candidates for election to fill the expiring terms of office.

Ms. Vento nominated the following persons to be considered for election: *Julissa R. Hernandez* and *Miguel Rivero*. Mr. Kalin called for additional nominations from the floor. There being no further nominations, Mr. Kalin closed the nomination portion of the Landowners' Meeting.

**3. Casting of Ballots**

Mr. Kalin stated that it would now be in order to cast ballots for the candidates listed: *Julissa R. Hernandez* (assigned Seat #5) and *Miguel Rivero* (assigned Seat #2). Furthermore, Mr. Kalin stated that the two (2) candidates receiving the highest number of votes would each be elected for four (4) year terms of office and the remaining vacant seat (assigned Seat #1) would be elected for a two (2) year term of office, with the term of office of each successful candidate commencing upon their election.

**4. Ballot Tabulations**

Mr. Kalin tabulated the ballots and announced that *Julissa H. Hernandez*, and *Miguel Rivero* had each received **4 votes**, resulting in each serving a 4-year term of office (will serve up to the Election in November 2020); and the vacant seat (assigned Seat #1) will be a 2-year term of office and this term will expire in November 2018.



CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT  
LANDOWNERS' MEETING  
NOVEMBER 30, 2016

**I. CERTIFICATION OF RESULTS**

Mr. Kalin asked the landowners and those in attendance if there were any objections to the procedures or results of the election. There being no comments or objections to the election results or procedures, Mr. Kalin declared the election results complete, final and certified.

**J. LANDOWNERS' COMMENTS**

There were no closing comments from the landowners.

**K. ADJOURN**

There being no further business to discuss, the Landowners' Meeting was adjourned by acting Chairperson Neil Kalin at approximately 4:21 p.m.

---

Secretary

---

Chairperson

**LANDOWNER PROXY**

**CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT  
LANDOWNERS' MEETING**

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, the fee simple owner of the lands described herein, hereby constitutes and appoints \_\_\_\_\_ (“Proxy Holder”) for and on behalf of the undersigned, to vote as proxy at the meeting of the landowners of the **Crestview II Community Development District** to be held on November 28, 2018 at 4:00 p.m. in the *Miccosukee Golf and Country Club, Pro Shop Complex located at 6401 Kendale Lakes Drive, Miami, Florida 33183* and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner which the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing which may be considered at said meeting including, but not limited to the Board of Supervisors. Said Proxy Holder may vote in accordance with their discretion on all matters not known or determined at the time of solicitation of this proxy, which may be legally considered at said meeting.

This proxy is to continue in full force and effect from the hereof until the conclusion of the above noted landowners’ meeting and any adjournment or adjournments thereof, but may be revoked at any time by written notice of such revocation presented at the annual meeting prior to the Proxy Holder exercising the voting rights conferred herein.

\_\_\_\_\_  
**Printed Name(s) of Legal Owner(s)**

\_\_\_\_\_  
**Signature(s) of Legal Owner(s)**

\_\_\_\_\_  
**Date**

**Parcel Description\***  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**# of Lots/Units**  
\_\_\_\_\_

\* Insert in the space above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel. [If more space is needed, identification of Parcels owned may be incorporated by reference to an attachment hereto.]

Pursuant to section 190.006(2)(b), Florida Statutes (2016), a fraction of an acre is treated as one (1) acre entitling the landowner to one vote with respect thereto.

**TOTAL NUMBER OF AUTHORIZED VOTES: \_\_\_\_\_**

**Please note that each eligible acre of land or fraction thereof is entitled to only one vote, for example, a husband and wife are together entitled to only one vote per their residence if it is located on one acre or less of real property.**

**If the Legal Owner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto. (e.g. bylaws, corporate resolution, etc.)**

**OFFICIAL BALLOT**

**BALLOT # \_\_\_\_\_**

**CRESTVIEW II  
COMMUNITY DEVELOPMENT DISTRICT  
LANDOWNERS' MEETING**

**ELECTION OF BOARD SUPERVISORS**

**NOVEMBER 28, 2018**

The undersigned certifies that he/she is the owner (\_\_\_) or duly authorized **representative of lawful proxy of an owner** (\_\_\_) of land in the **Crestview II Community Development District**, constituting \_\_\_\_\_ acre(s)/lots(s)/unit(s) and hereby casts up to the corresponding number of his/her vote(s) for the following candidate(s) to hold the above-named open position:

<b><u>Name of Candidate(s)</u></b>	<b><u>Number of Votes</u></b>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

*{The two (2) candidates receiving the highest number of votes shall be elected each to a four (4) year term of office; the candidate receiving the next highest number of votes shall be elected for a two (2) year term of office.}*

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Street Address or Tax Parcel Id Number for your Real Property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AGENDA**  
**CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT**  
Miccosukee Golf and Country Club  
Pro Shop Complex Meeting Room  
6401 Kendale Lakes Drive  
Miami, Florida 33183  
**REGULAR BOARD MEETING**  
November 28, 2018  
4:00 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 11
- C. Seat New Board Members
- D. Administer Oath of Office & Review Board Member Responsibilities and Duties
- E. Establish Quorum
- F. Election of Officers
  - Chairman
  - Vice Chairman
  - Secretary/Treasurer
  - Assistant Secretaries
- G. Additions or Deletions to Agenda
- H. Comments from the Public for Items Not on the Agenda
- I. Approval of Minutes
  - 1. June 27, 2018 Regular Board Meeting & Public Hearing.....Page 12
- J. Old Business
  - 1. Staff Report as Required
- K. New Business
  - 1. Consider Resolution No. 2018-06 – Adopting a Fiscal Year 2017/2018 Amended Budget.....Page 18
- L. Administrative & Operational Matters
- M. Board Member & Staff Closing Comments
- N. Adjourn

**MIAMI DAILY BUSINESS REVIEW**

Published Daily except Saturday, Sunday and  
Legal Holidays  
Miami, Miami-Dade County, Florida

STATE OF FLORIDA  
COUNTY OF MIAMI-DADE:

Before the undersigned authority personally appeared GUILLERMO GARCIA, who on oath says that he or she is the DIRECTOR OF OPERATIONS, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT -  
FISCAL YEAR 2018/2019 REGULAR MEETING SCHEDULE

in the XXXX Court,  
was published in said newspaper in the issues of

10/12/2018

Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami, in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

*Guillermo Garcia*

Sworn to and subscribed before me this  
12 day of OCTOBER, A.D. 2018

*[Signature]*  
(SEAL)  
GUILLERMO GARCIA personally known to me



MARIA I. MESA  
Notary Public - State of Florida  
Commission # FF 935208  
My Commission Expires Mar 4, 2020  
Bonded through National Notary Assn.

**CRESTVIEW II COMMUNITY  
DEVELOPMENT DISTRICT  
FISCAL YEAR 2018/2019 REGULAR  
MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors (the "Board") of the Crestview II Community Development District (the "District") will hold Regular Meetings in the Pro Shop Complex Meeting Room located at the Micooskee Golf and Country Club, 6401 Kendall Lakes Drive, Miami, Florida 33183 at 4:00 p.m. on the following dates:

- October 24, 2018
- November 26, 2018
- February 27, 2019
- March 27, 2019
- April 24, 2018
- May 22, 2019
- June 26, 2019
- July 24, 2019
- September 25, 2019

The purpose of the meetings is for the Board to consider any District business which may lawfully and properly come before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922, prior to the date of the particular meeting.

From time to time one or two Board members may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time with no advertised notice.

**CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT**

[www.crestview2cdd.org](http://www.crestview2cdd.org)  
10/12

18-1000000353000M

CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT  
REGULAR BOARD MEETING & PUBLIC HEARING  
JUNE 27, 2018

**A. CALL TO ORDER**

The June 27, 2018, Regular Board Meeting of the Crestview II Community Development District (the “District”) was called to order at 4:09 p.m. in the Pro Shop Complex Meeting Room of the Miccosukee Golf and Country Club located at 6401 Kendale Lakes Drive, Miami, Florida 33183.

**B. PROOF OF PUBLICATION**

Proof of publication was presented which showed that notice of the Regular Board Meeting had been published in the *Miami Daily Business Review* on October 10, 2017, as part of the District’s Fiscal Year 2017/2018 Regular Meeting Schedule, as legally required.

**C. ESTABLISH A QUORUM**

It was determined that the attendance of the Chairperson Erica Olson, Vice Chairperson Julissa Hernandez and Supervisors Miguel Rivero and Diane Vento constituted a quorum and it was in order to proceed with the meeting.

Also in attendance were District Manager Armando Silva of Special District Services, Inc.; and General Counsel Vanessa Steinerts of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

**D. ADDITIONS OR DELETIONS TO THE AGENDA**

Mr. Silva requested the addition of the following topics to the agenda under New Business:

- Discussion Regarding Empty Lots within Phase II
- Discussion Regarding Fountain Repairs – Lake within Phase I
- Discussion Regarding District Landscaping

The Board acknowledged Mr. Silva’s request.

**E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

There were no comments for items not on the agenda.

**F. APPROVAL OF MINUTES**

**1. March 28, 2018. Regular Board Meeting**

Mr. Silva presented the minutes of the March 28, 2018, Regular Board Meeting and asked if there were any changes. There being no changes, a **motion** was made by Ms.

CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT  
REGULAR BOARD MEETING & PUBLIC HEARING  
JUNE 27, 2018

Vento, seconded by Ms. Hernandez and unanimously passed to approve the minutes of the March 28, 2018, Regular Board Meeting, as presented.

*Note: At approximately 4:10 p.m., Mr. Silva recessed the Regular Meeting and simultaneously opened the Public Hearing.*

**G. PUBLIC HEARING**

**1. Proof of Publication**

Proof of publication was presented which showed that notice of the Public Hearing had been published in the *Miami Daily Business Review* on June 7, 2018, and June 14, 2018, as legally required.

**2. Receive Public Comment on the Fiscal Year 2018/2019 Final Budget**

Mr. Silva opened the public comment portion of the public hearing to receive comments on the fiscal year 2017/2018 final budget and non-ad valorem special assessments. There being no comments from the public on the fiscal year 2018/2019 final budget and assessments, Mr. Silva closed the public comment portion of the Public Hearing.

**3. Consider Resolution No. 2018-02 – Adopting a Fiscal Year 2018/2019 Final Budget**

Mr. Silva presented Resolution No. 2018-02, entitled:

**RESOLUTION NO. 2018-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT  
APPROVING AND ADOPTING A FISCAL YEAR 2018/2019 FINAL  
BUDGET INCLUDING NON-AD VALOREM SPECIAL  
ASSESSMENTS; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Silva read the title of the resolution into the record and stated that it provides for approving and adopting the fiscal year 2018/2019 final budget and the non-ad valorem special assessment tax roll. Mr. Silva stated that since the overall assessments were increasing, letters to property owners were mailed out. For review purposes, a copy of the tax roll was provided at the meeting. A discussion ensued after which;

A **motion** was made by Ms. Hernandez, seconded by Mr. Rivero and unanimously passed to approve and adopt Resolution No. 2018-02, *as presented*, setting the fiscal year 2018/2019 final budget and non-ad valorem special assessment tax roll.

*Note: At approximately 4:16 p.m., Mr. Silva closed the Public Hearing and simultaneously reconvened the Regular Meeting.*

CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT  
REGULAR BOARD MEETING & PUBLIC HEARING  
JUNE 27, 2018

**H. OLD BUSINESS**

**1. Staff Report, as Required**

There was no Staff Report at this time.

**I. NEW BUSINESS**

**1. Consider Resolution No. 2018-03 – Adopting a Fiscal Year 2018/2019 Meeting Schedule**

Mr. Silva presented Resolution No. 2018-03, entitled:

**RESOLUTION NO. 2018-03**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2018/2019 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Silva provided an explanation for the document. A discussion ensued after which;

A **motion** was made by Ms. Vento, seconded by Ms. Olson and unanimously passed to approve and adopt Resolution No. 2018-03, *as presented*, setting the fiscal year 2018/2019 regular meeting schedule and authorizing the publication of the meeting schedule, as required by law.

**2. Consider Resolution No. 2018-04 – Calling a Landowners' Meeting**

Mr. Silva presented Resolution No. 2018-04, entitled:

**RESOLUTION NO. 2018-04**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT ORDERING AND CALLING FOR A LANDOWNERS' MEETING AND PUBLIC NOTICE THEREOF FOR THE CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT'S ELECTION OF MEMBERS TO THE BOARD OF SUPERVISORS; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Silva informed the Board that the terms of office in Seats 1 (Vacant), 3 (Ms. Olson) and 4 (Ms. Vento) were expiring this November 2018 and that it would be in order to announce a Landowners' Meeting to elect Members to the Board Supervisors, pursuant to



CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT  
REGULAR BOARD MEETING & PUBLIC HEARING  
JUNE 27, 2018

Section 190.006, Florida Statutes. Mr. Kalin explained the purpose for the document and announced that the procedures, sample ballot and proxy form would be kept on file and made available to the residents and landowners of the District. A discussion ensued after which:

A **motion** was made by Ms. Hernandez, seconded by Ms. Olson and unanimously passed to approve and adopt Resolution No. 2018-04, *as presented*, thereby setting and announcing the Landowners' Meeting for November 28, 2018, at 4:00 p.m. in the Pro Shop Complex Meeting Room of the Miccosukee Golf and Country Club located at 6401 Kendale Lakes Drive, Miami, Florida 33183; and authorizes publication/notice of the Landowners' Meeting, as required by law.

**3. Consider Resolution No. 2018-05 – Adopting a Statewide Mutual Aid Agreement**

Mr. Silva presented Resolution No. 2018-05, entitled:

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT,  
STATE OF FLORIDA, APPROVING THE *REVISED* FLORIDA  
STATEWIDE MUTUAL AID AGREEMENT; PROVIDING FOR  
SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Silva provided an explanation for the document. A discussion ensued after which;

A **motion** was made by Mr. Rivero, seconded by Ms. Hernandez and unanimously passed to approve and adopt Resolution No. 2018-05, *as presented*; thereby accepting the *revised* Mutual Aid Agreement between the District and the State of Florida.

**4. Add-On: Discussion Regarding Empty Lots within Phase II**

Mr. Silva advised that the District had not yet received correspondence from Miami-Dade County (the "County") regarding the completion status of approximately fourteen (14) unfinished homes and empty lots within Phase II of the District. Mr. Silva also stated that the aforementioned unfinished homes and empty lots have overgrown vegetation that has been reported to the County.

**5. Add-On: Discussion Regarding Fountain Repairs – Lake within Phase I**

Mr. Silva advised that according to Aquagenix (current aquatic maintenance contractor) both of the fountains located within the lake in Phase I of the District have a pump and motor that are not functioning properly. As a result, Aquagenix recommended that the motor and pump within both of the fountains be replaced. A discussion ensued after which;

CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT  
REGULAR BOARD MEETING & PUBLIC HEARING  
JUNE 27, 2018

A **motion** was made by Ms. Vento, seconded by Ms. Olson and unanimously passed to approve the proposal provided by Aquagenix for the replacement of the pump and motor for both fountains located within Phase I of the District for an amount not to exceed \$8,500; thereby authorizing District Counsel to prepare a Small Project Agreement (the “Agreement”) and further authorizes District Staff to execute the Agreement on behalf of the District Board.

**6. Add-On: Discussion Regarding District Landscaping**

Mr. Silva advised that he had previously received comments from residents of the District regarding the rapid growth of grass around the District maintained areas. Mr. Silva stated that during the rainy season, the grass tends to grow faster and as a result, the District will inquire with the current landscape contractor to determine if it is a possibility to increase the current number of annual cuts from twenty four (24) per year to twenty nine (29). The increase in cuts would assist in maintaining the aesthetics of the District. The Board consensus was that if the current landscape contractor is unable to provide the additional cuts, then the District will have to look into changing landscape contractors. More information regarding this matter will be provided at a future meeting.

**J. ADMINISTRATIVE & OPERATIONAL MATTERS**

**1. Qualified Elector (Registered Voter) Certification Announcement**

Mr. Silva stated that he had received from the Miami-Dade County Supervisor of Elections the certified elector count, which identifies **223 voters** who reside in the Crestview II CDD (“District”) as of May 1, 2017. Since the District has not yet reached the 250 qualified elector threshold, it will continue to elect Board Members by the landowner election process.

**2. Reminder: Statement of Financial Interests – 2017 Form 1 – Filing Deadline: July 2, 2018**

The Board was reminded of the importance of completing and mailing to the Supervisor of Elections within the County of residency their individual 2017 Statement of Financial Interests Form 1. The deadline this year for submittal is July 2, 2018.

**K. BOARD MEMBER & STAFF CLOSING COMMENTS**

The Board was advised that unless an emergency were to arise, the next meeting would be held in either September or October.

**L. ADJOURNMENT**

CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT  
REGULAR BOARD MEETING & PUBLIC HEARING  
JUNE 27, 2018

There being no further business to come before the Board, a **motion** was made by Ms. Olson, seconded by Ms. Vento and unanimously passed to adjourn the Regular Board Meeting at 4:54 p.m.

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson/Vice-Chairperson

**RESOLUTION NO. 2018-06**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2017/2018 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of Supervisors of the Crestview II Community Development District (“District”) is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

**WHEREAS**, the District has prepared for consideration and approval an Amended Budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT, THAT:**

**Section 1.** The Amended Budget for Fiscal Year 2017/2018 attached hereto as Exhibit “A” is hereby approved and adopted.

**Section 2.** The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

**PASSED, ADOPTED and becomes EFFECTIVE** this 28<sup>th</sup> day of November, 2018.

**ATTEST:**

**CRESTVIEW II  
COMMUNITY DEVELOPMENT DISTRICT**

By: \_\_\_\_\_  
Secretary/Assistant Secretary

By: \_\_\_\_\_  
Chairperson/Vice Chairperson

Crestview II  
Community Development District

**Amended Final Budget For  
Fiscal Year 2017/2018  
October 1, 2017 - September 30, 2018**

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**AMENDED FINAL BUDGET**  
**CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT**  
**OPERATING FUND**  
**FISCAL YEAR 2017/2018**  
**OCTOBER 1, 2017 - SEPTEMBER 30, 2018**

	FISCAL YEAR 2017/2018 BUDGET 10/1/17 - 9/30/18	AMENDED FINAL BUDGET 10/1/17 - 9/30/18	YEAR TO DATE ACTUAL 10/1/17 - 9/29/18
<b>REVENUES</b>			
Administrative Assessments	57,127	57,642	57,642
Maintenance Assessments	26,382	26,383	26,383
Debt Assessments	111,500	111,501	111,501
Interest Income	60	130	130
<b>TOTAL REVENUES</b>	<b>\$ 195,069</b>	<b>\$ 195,656</b>	<b>\$ 195,656</b>
<b>EXPENDITURES</b>			
<b>ADMINISTRATIVE EXPENDITURES</b>			
Supervisor Fees	1,875	825	825
Payroll Taxes (Employer)	145	63	63
Management	26,868	26,868	26,868
Secretarial & Field Operations	4,900	4,900	4,900
Legal	10,000	7,204	7,204
Assessment Roll	6,000	6,000	6,000
Audit Fees	3,600	3,600	3,600
Insurance	6,356	5,778	5,778
Legal Advertisements	500	500	293
Miscellaneous	900	900	726
Postage	275	175	172
Office Supplies	425	425	411
Dues & Subscriptions	175	175	175
Trustee Fee	3,000	3,000	3,000
Continuing Disclosure Fee	500	350	350
Website Management	1,500	1,500	1,500
<b>TOTAL ADMINISTRATIVE EXPENDITURES</b>	<b>\$ 67,019</b>	<b>\$ 62,263</b>	<b>\$ 61,865</b>
<b>MAINTENANCE EXPENDITURES</b>			
Aquatic Maintenance	2,250	2,250	1,947
General Community Maintenance	900	198	198
Lawn Maintenance	9,800	9,250	8,745
Fountain Maintenance & Upkeep	3,600	9,031	9,031
Electricity/FPL - Fountains	5,200	3,834	3,834
Engineering/Inspections	1,250	850	850
Lake Bank - Erosion Control	600	0	0
Storm Cleanup - IRMA	0	1,075	1,075
Maintenance/Contingency	1,200	650	480
<b>TOTAL MAINTENANCE EXPENDITURES</b>	<b>\$ 24,800</b>	<b>\$ 27,138</b>	<b>\$ 26,160</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 91,819</b>	<b>\$ 89,401</b>	<b>\$ 88,025</b>
<b>REVENUES LESS EXPENDITURES</b>	<b>\$ 103,250</b>	<b>\$ 106,255</b>	<b>\$ 107,631</b>
Bond Payments	(104,810)	(106,574)	(106,574)
<b>BALANCE</b>	<b>\$ (1,560)</b>	<b>\$ (319)</b>	<b>\$ 1,057</b>
County Appraiser & Tax Collector Fee	(3,900)	(1,887)	(1,887)
Discounts For Early Payments	(7,800)	(6,733)	(6,733)
<b>EXCESS/ (SHORTFALL)</b>	<b>\$ (13,260)</b>	<b>\$ (8,939)</b>	<b>\$ (7,563)</b>
Carryover From Prior Year	13,260	13,260	0
<b>NET EXCESS/ (SHORTFALL)</b>	<b>\$ -</b>	<b>\$ 4,321</b>	<b>\$ (7,563)</b>

**Notes**

Carryover From Prior Year Of \$13,260 was used to reduce Fiscal Year 2017/2018 Assessments.  
 \$8,763 Of Fund Balance To Be Used To Reduce 2018/2019 Assessments.

FUND BALANCE AS OF 9/30/17	\$59,545
FY 2017/2018 ACTIVITY	(\$8,939)
FUND BALANCE AS OF 9/30/18	\$50,606

**AMENDED FINAL BUDGET**  
**CRESTVIEW II COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND**  
**FISCAL YEAR 2017/2018**  
**OCTOBER 1, 2017 - SEPTEMBER 30, 2018**

	<b>FISCAL YEAR 2017/2018 BUDGET 10/1/17 - 9/30/18</b>	<b>AMENDED FINAL BUDGET 10/1/17 - 9/30/18</b>	<b>YEAR TO DATE ACTUAL 10/1/17 - 9/29/18</b>
<b>REVENUES</b>			
Interest Income	50	1,929	1,929
NAV Tax Collection	104,810	106,574	106,574
<b>Total Revenues</b>	<b>\$ 104,860</b>	<b>\$ 108,503</b>	<b>\$ 108,503</b>
<b>EXPENDITURES</b>			
Principal Payments	35,000	35,000	35,000
Interest Payments	69,860	70,840	70,840
Transfer To Construction Fund	0	3,644	3,644
<b>Total Expenditures</b>	<b>\$ 104,860</b>	<b>\$ 109,484</b>	<b>\$ 109,484</b>
<b>Excess/ (Shortfall)</b>	<b>\$ -</b>	<b>\$ (981)</b>	<b>\$ (981)</b>

FUND BALANCE AS OF 9/30/17	\$138,527
FY 2017/2018 ACTIVITY	(\$981)
FUND BALANCE AS OF 9/30/18	\$137,546

Notes

Reserve Fund Balance = \$86,777\*. Revenue Fund Balance = \$50,767\*.  
Revenue Fund Balance Used To Make 11/1/2018 Interest Payment Of \$34,440.  
\* Approximate Amounts

**Series 2006 Bond Information**

Original Par Amount =	\$1,530,000	Annual Principal Payments Due:
Interest Rate =	5.60%	May 1st
Issue Date =	June 2006	Annual Interest Payments Due:
Maturity Date =	May 2037	May 1st & November 1st

Par Amount As Of 9/30/18 = \$1,230,000